



*Employment Network  
of City Gospel Mission*

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## **Equipping for Success on the Job and in Life in 5 Steps**

Our free Traditional job readiness and placement program helps build character and develop a positive work ethic. Our resource center provides clients access to computers, telephones, internet and audiovisual equipment to assist with job searches. And our staff is there every step of the way of the process.

### **A Proven Approach**

- 1. Referral:** Clients are referred to JobsPlus by a church, agency or social service organization. If someone comes to us without a referral, we help them find one.
- 2. Intake Interview:** Clients meet with one of our career counselors to talk about their background and to develop personal goals.
- 3. JobsPlus Club:** Clients attend weekly club meetings to receive life skills training, study Christian principles related to employment and connect with JobsPlus staff about their challenges and successes. During these classes, we present a video describing one of the Biblically based tools as shown below from the award-winning Holistic Hardware program developed by Harvard graduate Joe Holland. Our career counselors lead our clients in a fun, interactive and practical discussion related to the tool presented that day.

HOLISTIC HARDWARE: VISION, RESPONSIBILITY, SELF-ESTEEM, FAITH, DISCIPLINE, ASSOCIATION, PLANNING, WORK, WEALTH, LOVE

- 4. Job Readiness Seminar:** Prior to beginning their job search, clients attend a two-day seminar that teaches the skills and values they need to find employment and succeed in the workplace. Topics include overcoming barriers, resume development, interviewing skills and mock interviews, job searching, on-line applications, working with supervisors and co-workers and positioning oneself for career growth.
- 5. Job Placement Interview/Job Search:** After completing the seminar and the first two club meetings, clients meet again with their career counselor to develop a job search action plan. The counselor and JobsPlus staff continue to support them during the search process.

*To learn more about JobsPlus, please call 513-241-1800.*

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